

Guide to the Sales Report • Iceland 1 half 2010

1999 Sound Carrier Contract

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1. Deadline

Please complete your sales report and send it to NCB in Copenhagen no later than **9 August 2010**.

2. Changes compared to 09/2

We have made no changes compared to 09/2. This means that you still have to report your sales information covering **sound carriers**.

3. Type of outgoings (Oms)

Please use the following types of outgoings when you report your sales information covering your sales in the 1 half of 2010:

- B = Budgetline (cf. page 5)
- E = Exports exclusive of mechanical royalties (cf. page 5)
- F = Free issues (cf. page 3)
- R = Bargain sales (cf. page 4)
- T = Bargain sales – budgetline (cf. page 4)
- 9 = Outgoings direct to consumers (cf. page 3).

Please note that you state "0.00" in the field *Baseprice* when using the E and F types of outgoings.

4. Deletion of products

- 4.1 Products that have been deleted from your catalogue – and that are not supposed to be re-released – are to be indicated with a date in the field *Withdraw-date*.

5. Box sets

- 5.1 Products printed with BOX in the field *Format* of the spreadsheet are to be stated with catalogue numbers and titles only. Please indicate the total price as well as the number of outgoings on the level with the word *BOX*.

6. Number of outgoings

Please report the number of your outgoings in the period 1 January - 30 June 2010.

6.1 Ordinary sales

Please report the average of your highest PPD (*Published Price to Dealer*) in the field *Baseprice* and number of outgoing in the field *Itemssold*.

Outgoings directly to consumers, if any, are to be reported at your highest RRP (*Recommended Retail Price*) in the field *Baseprice* and number of outgoing in the field *Itemssold*. Furthermore, please remember to report outgoing direct to consumers with the **9** code in the field *Typeofoutg*.

6.2 Returns

If you have already deducted returns in January/February 2010 when reporting your sales of the 2 half of 2009 you are not allowed to deduct the returns in question again when reporting your sales of the 1 half of 2010.

6.3 Free issues

Please report your number of free issues with the **F** code in the field *Typeofoutg*. and "0.00" in the field *Baseprice*. You are allowed to deduct the following number of free issues of the first release:

- ◆ CD/LP/MC/DCC/MD/DVD/VHS: **Totally** 750 units.

Free issues exceeding the above numbers are to be reported at your average of the highest PPD (*Published Price to Dealer*).

7. Base price and royalty rates

7.1 Base price

Please report the average of your highest PPD (Published Price to Dealers) exclusive of VAT (VSK). NCB deducts current deductions automatically.

7.2 Royalty rate of 9.009%

The net royalty rate is 9.009% as regards your ordinary sales of the formats covered by

- ◆ Fastur hljóðritasamningur 1999 fyrir Ísland.

7.3 Royalty rate of 7.2%

The net royalty rate is 7.2% as regards your ordinary sales of music video DVDs, cf. the

- ◆ Protocol to the 1998 Sound Carrier Contract • Music Video DVD.

7.4 **Royalty rate of 10%**

The net royalty rate is 10% as far as bargain sales are concerned as regards the formats covered by

- ◆ Fastur hljóðritasamningur 1999 fyrir Ísland.

If you had sales in previous periods that have not been invoiced, yet, NCB will see to it that these sales are invoiced at the rates which had effect in the period(s) of sales.

8. **Bargain sales**

Please indicate an **R** (bargain sales – ordinary sales) or a **T** (bargain sales – budgetline) in the field *Typeofoutg*.

9. **Exports**

Note! Please use the two-figure ISO 3166 country code when stating the country of sale

9.1 **Exports inclusive of mechanical royalties**

Please state country of sale and sales price, if you had exports inclusive of mechanical royalties in the 1 half of 2010.

9.2 **Exports inclusive of mechanical royalties to the Nordic countries**

Please state the currency and the PPD (Published Price to Dealer) of the importing country.

9.3 **Exports inclusive of mechanical royalties to other countries but the Nordic countries**

Please state the currency and the PPD (Published Price to Dealer) of the exporting country.

9.4 **Exports exclusive of mechanical royalties**

Please report these exports with the **E** code in the field *Typeofoutg*.

10. Budget releases

Budget sales of music video DVDs are not allowed.

Other products that have been submitted for NCB registration in advance and approved by NCB as being budget releases are to be reported with the **B** code in the field *Typeofoutg.*

However, the PPD price (Published Price to Dealer) cannot exceed the below amounts unless you are able to verify the original price and the present price at NCB's request:

CD	MC
ISK 420	ISK 420

11. Television promotions

NCB cannot grant a quantity deduction for music video DVDs.

- 11.1 NCB can grant a quantity deduction for other audio and audiovisual products provided that they have been submitted for NCB registration and approved by NCB **in advance**. The deduction, however, is granted in the first accounting period in which the promotion took place and for the following period only.
- 11.2 The reported number must be the total number of outgoing.

12. Products that do not appear on your sales report

- 12.1 If you have had sales of products that do not appear from your spreadsheet please add them to the spreadsheet.
- 12.2 Furthermore, please submit the audio and audiovisual products for NCB registration when sending us your sales report.

13. Club sales

- 13.1 According to the stipulation of the "Fastur hljóðritasamningur 1999 fyrir Ísland" you are allowed to make shipments exclusive of mechanical royalties to record clubs and mail order companies that have entered into an NCB agreement covering the payment of mechanical royalties to NCB. Please get in touch if this is relevant for your record company.

14. Enclosures

- 14.1 Please complete and send us *Enclosure to the Sales Report Iceland • 1 Half 2010*.



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