



Guide

NCB/NMP WebCover

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ncb

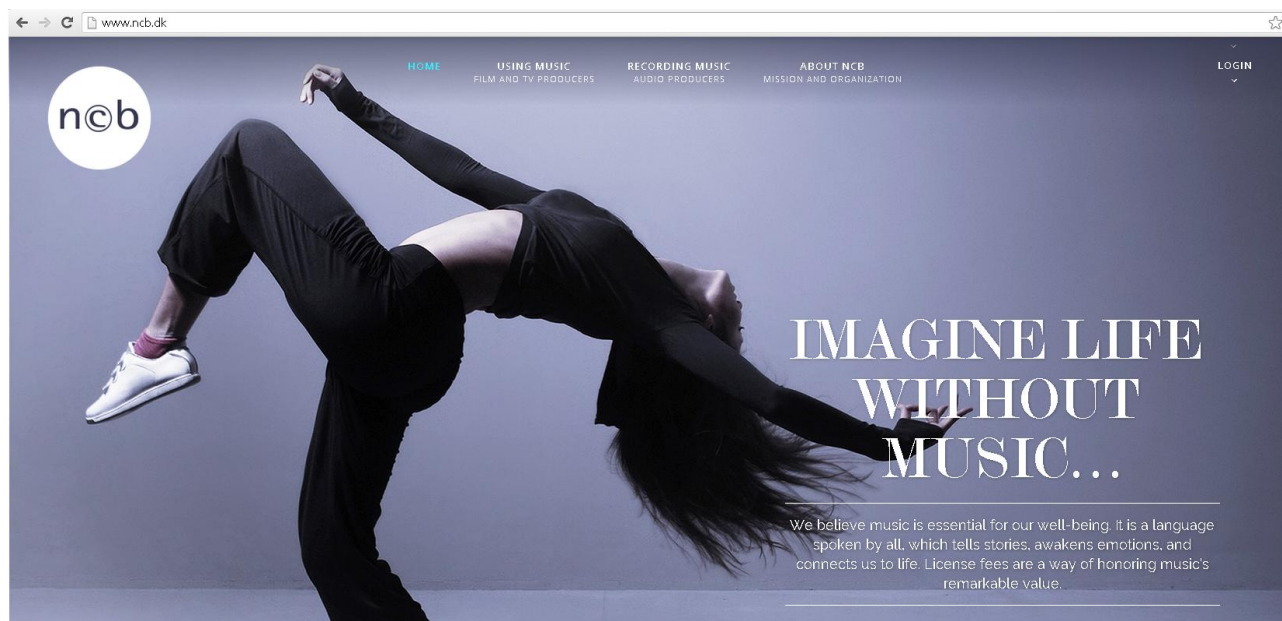
nordisk
copyright
bureau

Content

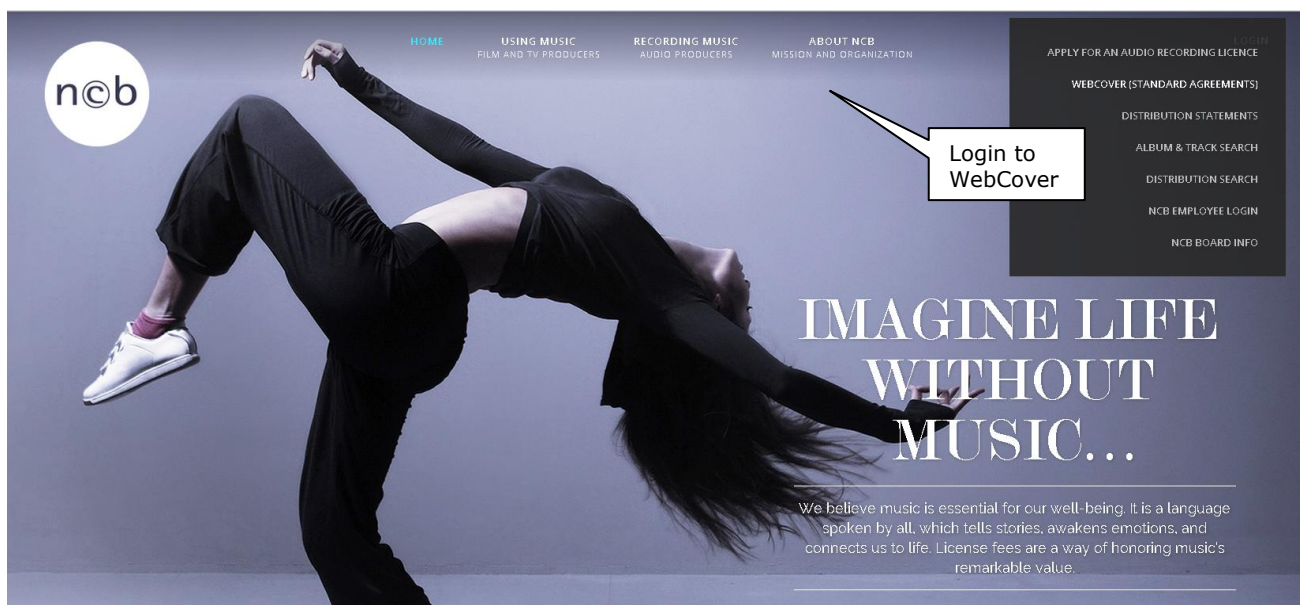
| | |
|---|----|
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Access & login

<https://www.ncb.dk/>



Click on Login in the right corner of the website – and choose Webcover (StandardAgreements)



Please enter your userid and password. The WebCover system does not support any changes of password by the user!

NCB's website Customer **Member** Diverse Contact NCB

Web Cover
File List Cover Search Track Search File Detail Profile

Main menu

Login

Login.

Please enter userid and password

Login (userid):

Password:

Login

Forgot your password? [Contact customer support](#)

Login here if you have been logged out from WebCover

Main menu

"File List" shows all the registrations you have done in WebCover. You can always use "File list" to return to your registrations.

"Cover Search" and **"Track Search"** are the entrances for information search NCB's database.

"File Detail" shows the details of the content in a file (cannot be used for searching)

"Profile" shows the details of your user profile

"Login" to be used if you have been logged out from WebCover (you have probably been inactive for too long)

Useful tips

..... before you start working in WebCover

- do not use the arrow keys, but use the navigation " WebCover"
- do not use the Enter key, but the save button or use alt + s
- all fields which are open (= white) can be edited
- use "File List" if you want to go back to the overview of your releases
- please check the section about [registration of AV and light entertainment products](#)

Create a new File

A file is where you put your covers (= sound carriers). It is up to you whether you will use one file for each cover or if you collect several covers in the same file.

Press "Create"

ncb DIRECT - web facilities for customers and members.

NCB's website Customer **Member** Diverse Contact NCB Login

Web Cover
File List Cover Search Track Search Profile

File List.

New File
Create new file...? ?

Enter the "File Name" of your own choice – (e.g. 'releases July 2009') – and press "Save".

ncb DIRECT - web facilities for customers and members.

NCB's website Customer **Member** Diverse Contact NCB Login

Web Cover
File List Cover Search Track Search File Detail Profile

File Detail

New File

| File ID | Producer No. | Producer | Created by | File Name | Status | Created | Send To NCB |
|---------|--------------|----------|------------|--------------------|--------|---------|-------------|
| | | | | releases July 2009 | | | |

Covers

Catalogue Cover Title Main Artist Format Items Tracks Time

The file is now created and you can continue to next step and create a "Cover" (= Sound carrier)

ncb DIRECT - web facilities for customers and members.

NCB's website Customer **Member** Diverse Contact NCB Login

Web Cover
File List Cover Search Track Search File Detail Profile

File Detail

New File

| File ID | Producer No. | Producer | Created by | File Name | Status | Created | Send To NCB |
|---------|--------------|----------|------------|--------------------|--------|------------|-------------|
| 16096 | 210588 | Dacapo | NCBPRD01 | RELEASES JULY 2009 | Open | 2009-05-05 | |

Covers

Catalogue Cover Title Main Artist Format Items Tracks Time

Create Cover

Select "New Cover"

ncb DIRECT - web facilities for customers and members.

NCB's website Customer **Member** Diverse Contact NCB Login

Web Cover
File List Cover Search Track Search File Detail Profile

File Detail

New File

| File ID | Producer N | Created by | File Name | Status | Created | Send To NCB |
|---------|------------|------------|--------------------|--------|------------|-------------|
| 16096 | 210588 | CBPRD01 | RELEASES JULY 2009 | Open | 2009-05-05 | |

Save New Cover Create Box Return

Covers

| Cover ID | Catalogue | Cover Title | Main Artist | Format | Items | Tracks | Time |
|----------|-----------|-------------|-------------|--------|-------|--------|------|
|----------|-----------|-------------|-------------|--------|-------|--------|------|

Enter cover data...

ncb DIRECT - web facilities for customers and members.

NCB's website Customer **Member** Diverse Contact NCB Login

Web Cover
File List Cover Search Track Search File Detail Profile

Cover

Cover title

Artist

Reuse of artist on tracks

Label

Cover Detail

| FileId/CoverId | Cover Title | Main Artist | Reuse | Label | Time | Tracks |
|----------------|-------------|-------------|-------------------------------------|---------|------|--------|
| 16096 / 1 | My Songs | The Others | <input checked="" type="checkbox"/> | X label | 0:00 | |

Search

Releaselist

| Producer | Catalogue | Format | Release date | Barcode | Alt. Title |
|----------|-----------|--------|--------------|-----------|------------|
| 210588 | xcd1234 | CD | 050509 | 987654321 | |

Save New Release ? Delete

Navigation

Save Return New Track Create Medley New Cover Create Box ?

...enter release data

ncb DIRECT - web facilities for customers and members.

NCB's website Customer **Member** Diverse Contact NCB

Web Cover
File List Cover Search Track Search File Detail Profile

Catalogue number without spaces or any special characters

Date of release ddmmyy (today's date is default)

Select Sound Carrier Format

Cover Detail

| FileId/CoverId | Cover Title | Main Artist | Reuse | Label | Time | Tracks |
|----------------|-------------|-------------|-------------------------------------|---------|------|--------|
| 136679 / 2 | My Songs | The Others | <input checked="" type="checkbox"/> | X label | 0:00 | |

Search

Releaselist

| Producer | Catalogue | Format | Release date | Barcode | Alt. Title |
|----------|-----------|--------|--------------|-----------|------------|
| 31127 | xcd1234 | ? | 181113 | 987654321 | |

Save New Release ? Delete

Navigation

Save Return New Track Create Medley New Cover Create Box ?

Previous Covers on file

| Coverid | Catalog | Title | Main Artist |
|---------|------------|-------------|-------------|
| 1 | 4845684689 | NY COVER BE | |

Tracks Playing time

| Track | Time |
|-------|-------|
| 1 | 03:45 |

...when all cover data have been added finish this procedure by pressing "Save".

ncb DIRECT - web facilities for customers and members.

NCB's website Customer **Member** Diverse Contact NCB Login

Web Cover
File List Cover Search Track Search File Detail Profile

Cover

Cover Detail

| FileId/CoverId | Cover Title | Main Artist | Reuse | Label | Time | Tracks |
|----------------|-------------|-------------|-------------------------------------|---------|------|--------|
| 16096 / 1 | My Songs | The Others | <input checked="" type="checkbox"/> | X label | 0:00 | |

Releaselist

| Producer | Catalogue | Format | Release date | Barcode | Alt. Title | - |
|----------|-----------|--------|--------------|-----------|------------|---------------------------------|
| 210588 | xcd1234 | CD | 050509 | 987654321 | | <input type="checkbox"/> Delete |

Save New Release ?

Save New Track Create Medley New Cover Create Box ?

The Cover is now saved and you can continue and register the content (= tracks) or you can create a new cover.

If data still is missing or not registered correctly you will receive with an error message.

Cover

Cover Detail

| FileId/CoverId | Cover Title | Main Artist | Reuse | Label | Time | Tracks |
|----------------|-------------|-------------|--------------------------|---------|-------|--------|
| 16096 / 5 | MY SONGS | THE OTHERS | <input type="checkbox"/> | X LABEL | 00:00 | |

Releaselist

| Producer | Catalogue | Format | Release date | Barcode | Alt. Title | - |
|----------|-----------------|-------------------|--------------|---------|------------|---------------------------------|
| 210588 | Please complete | ? Please complete | 190509 | | | <input type="checkbox"/> Delete |

Save New Release ?

Create Tracks

Select "New Track" in the navigation menu.

Cover

Cover Detail

| FileId/CoverId | Cover Title | Main Artist | Reuse | Label | Time | Tracks |
|----------------|-------------|-------------|--------------------------|---------|-------|--------|
| 16096 / 5 | MY SONGS | THE OTHERS | <input type="checkbox"/> | X LABEL | 00:00 | |

Release list

| Producer | Catalogue | Format | Release date | Barcode | Alt. Title | |
|----------|-----------|--------|--------------|-----------|------------|---------------------------------|
| 210588 | XCD1234 | CD | | 987654321 | | <input type="checkbox"/> Delete |

Save New Release ? **New Track**

Navigation

Save Return **New Track** Create Medley New Cover Create Box ?

Enter track data...

Tracklist

| Trackno | Title | Artist | Time | ISRC code |
|---------|----------------|------------|------|-----------|
| 1 | The first song | THE OTHERS | 2:45 | ISRC: . |

Alt. Title:

CAE First Name Last Name Reuse ☐

John ☐ Country of origin of new track ☐

Origin: OTHER ☐ Non Music ☐ Non Protected

Tick here, if it is "non protected" music or "non-music"

Save track New Track Delete Track Cancel

...more track data

Tracklist

| CAE | First Name | Last Name | Reuse |
|----------------------|------------|-----------|--------------------------|
| CA - Composer/Author | John | Smith | <input type="checkbox"/> |
| * | | | <input type="checkbox"/> |
| * | | | <input type="checkbox"/> |

CAE = composer, author, subauthor, arranger etc.

Reuse of CAE data on next tracks

Copy CAE data from other tracks by entering the relevant tracknumber

Copy IP More Ip Lines

+ Save

You can continue and register more tracks or finish the cover and create a new cover when all data is completed. Wrong input eg. in playing-time will show an error.

Create Medley

When a track is a medley, select "Create Medley"

Cover

Cover Detail

| FileId/CoverId | Cover Title | Main Artist | Reuse | Label | Time | Tracks |
|----------------|-------------|-------------|--------------------------|---------|-------|--------|
| 16096 / 1 | MY SONGS | THE OTHERS | <input type="checkbox"/> | X LABEL | 02:45 | 1 |

Releaselist

| Producer | Catalogue | Format | Release date | Barcode | Alt. Title | |
|----------|-----------|--------|--------------|-----------|------------|---------------------------------|
| 210588 | XCD1234 | CD | 050509 | 987654321 | | <input type="checkbox"/> Delete |

Save New Release ?

Tracklist

| Trackno | Time | Origin | Title | Artist | Rightowners | Contents |
|---------|-------|--------|----------------|------------|-------------|----------|
| 1 | 02:45 | | THE FIRST SONG | THE OTHERS | JOHN SMITH | |

Navigation

Save Return New Track **Create Medley** New Cover Create Box ?

Enter title, artist, total time and country of origin of the medley. Press "Add Medley Part" to enter data on the different parts.

Medley

| Track No | Title | Artist | Time | Origin | |
|----------|-----------|------------|------|--------|---------------------------------------|
| 1 | My Medley | The Others | 5.00 | SWEDEN | <input type="button" value="Delete"/> |

Alt title: ISRC

Save

Navigation

Add Medley Part Return Save and Return to Cover

Enter title, time & CAE data and playing time of the first medley part and press again "Add Medley Part".

Medley

| Track No | Title | Artist | Time | Origin | |
|----------|-----------|------------|-------|--------|---------------------------------------|
| 1 | MY MEDLEY | THE OTHERS | 05:00 | SWEDEN | <input type="button" value="Delete"/> |

Alt title: ISRC

Save

Content of Medley

| Part No | Title | Time | |
|---------|--------------|------|---------------------------------------|
| 1 | First melody | 0.45 | <input type="button" value="Delete"/> |

CAE

| CAE | First Name | Last Name | Reuse |
|-----|------------|-----------|--------------------------|
| CA | John | Smith | <input type="checkbox"/> |
| * | | | <input type="checkbox"/> |
| | | | <input type="checkbox"/> |

More Ip Lines

Navigation

Add Medley Part Return Save and Return to Cover

When all parts of the Medley have been added, finish by pressing "Save and Return to Cover". NB The total playing time of the medley will automatically be adjusted after adding time for each medley part. If you don't know the exact time of each part you might just divide the total time into equal parts.

Medley

| Track No | Title | Artist | Time | Origin | |
|------------|-----------|------------|-------|------------|--------|
| 1 | MY MEDLEY | THE OTHERS | 02:47 | SWEDEN | Delete |
| Alt title: | | | ISRC | SE29384756 | |

Save

Content of Medley

| Part no | Time | Title | Rightowners |
|----------|-------|---------------|-------------|
| <u>1</u> | 00:45 | FIRST MELODY | JOHN SMITH |
| <u>2</u> | 02:02 | SECOND MELODY | ISAC GREEN |

Navigation

Add Medley Part Return Save and Return to Cover

Registered content of Medley

Adjusted playing time

Save and Return to Cover

Reuse of registered cover

Reuse makes your job easier and faster if it is f.i. a compilation or a re-release

Select "New Cover"

File Detail

New File

| File ID | Producer | Created by | File Name | Status | Created | |
|---------|----------|------------|-----------|--------------------|---------|------------|
| 16096 | 210588 | Dacapo | NCBPRD01 | RELEASES JULY 2009 | Open | 2009-05-05 |

Save New Cover Create Box Return

New Cover

Enter title and/or artist and select "Search"

Cover

Cover Detail

| FileId/CoverId | Cover Title | Main Artist | Reuse Label | Time | Tracks |
|----------------|---------------|---------------|--------------------------|------|--------|
| 16096 / 2 | Fear of Music | Talking Heads | <input type="checkbox"/> | | 0:00 |

Search for NCB - registered sound carrier

Search

Release list

| Producer | Catalogue | Format | Release date | Barcode | Alt. Title | |
|----------|-----------|--------|--------------|---------|------------|---------------------------------|
| | | ? | 050509 | | | <input type="checkbox"/> Delete |

Title as search criteria

Navigation

Save Return New Track Create Medley New Cover Create Box

...adjust album data using asterisk (*) and press "Search" again.

Cover

Cover Search criterias

| | | | |
|-----------|---------------|-------------------------|-------------------------------------|
| Title | FEAR OF MUSIC | Compressed search | <input checked="" type="checkbox"/> |
| Artist | TALKING* | Search in Producer Grp. | <input type="checkbox"/> |
| Catalogue | * | | |

Search for Producer's own releases, only

Search Clear search Return

+ Search only one cover can be

Search for catalogue number is also possible

A search is now performed in NCB's database

Select the sound carrier to be used as template of new release by pressing green plus 
(=send to the "Selected Cover")


Cover

Cover Search criterias

Title: Compressed search: ☒

Artist: Search in Producer Grp.: ☐





Catalogue:



Selected Cover - only one cover can be selected!

Covers

025 [4] Covers found. Pages: | 1 |

| Select | Title | Artist | Catalogue | Format | Tracks | Playingtime | Reg. Date |
|---|-------------------------------|---------------|------------|--------|--------|-------------|------------|
|  | FEAR OF MUSIC | TALKING HEADS | X123456 | CD | 3 | 04:00 | 2009-05-01 |
|  | FEAR OF MUSIC | TALKING HEADS | + more | + More | 11 | 40:25 | 2000-03-08 |
|  | FEAR OF MUSIC | TALKING HEADS | 8122732992 | CD | 15 | 57:46 | 2006-09-07 |
|  | FEAR OF MUSIC | TALKING HEADS | 8122732992 | + More | 13 | 49:44 | 2006-09-07 |

025 [4] Covers found. Pages: | 1 |

Select the content of "Selected Cover" by pressing "Select and Exit"NB. Only one cover can be selected.

Cover

Cover Search criterias

Title: Compressed search: ☒

Artist: Search in Producer Grp.: ☐



Catalogue:

Selected Cover - only one cover can be selected!

| Title | Artist | Catalogue | Format | Items | Tracks | Total playing time | Reg. Date | |
|---------------|---------------|-----------|--------|-------|--------|--------------------|------------|---------------------------------------|
| FEAR OF MUSIC | TALKING HEADS | + more | + More | | 11 | 40:25 | 2000-03-08 | <input type="button" value="Remove"/> |

Covers

025 [4] Covers found. Pages: | 1 |

| Select | Title | Artist | Catalogue | Format | Tracks | Playingtime | Reg. Date |
|---|-------------------------------|---------------|------------|--------|--------|-------------|------------|
|  | FEAR OF MUSIC | TALKING HEADS | + more | + More | 11 | 40:25 | 2000-03-08 |
|  | FEAR OF MUSIC | TALKING HEADS | 8122732992 | CD | 15 | 57:46 | 2006-09-07 |

The content is now transferred to webcover

Cover

Cover Detail

| FileId/CoverId | Cover Title | Main Artist | Reuse | Label | Time | Tracks |
|----------------|---------------|---------------|--------------------------|-------|-------|--------|
| 16096 / 2 | FEAR OF MUSIC | TALKING HEADS | <input type="checkbox"/> | RHINO | 57:46 | 15 |

Releaselist

| Producer | Catalogue | Format | Release date | Barcode | Alt. Title | - | - |
|----------|-----------|--------|--------------|---------|------------|--------------------------|--------|
| 210588 | | ? | 050509 | | | <input type="checkbox"/> | Delete |

Save New Release ?

Tracklist

| Trackno | Time | Origin | Title | Artist | Rightowners |
|---------|-------|-----------------------|--|--------|-------------|
| 1 | 03:06 | I ZIMBRA | TALKING HEADS BYRNE, DAVID , INDEX MUSIC , BLEU DISQUE MUSIC | | |
| 2 | 04:12 | MIND | TALKING HEADS BYRNE, DAVID , INDEX MUSIC , BLEU DISQUE MUSIC | | |
| 3 | 02:36 | PAPER | TALKING HEADS BYRNE, DAVID , INDEX MUSIC , BLEU DISQUE MUSIC | | |
| 4 | 04:05 | CITIES | TALKING HEADS BYRNE, DAVID , INDEX MUSIC , BLEU DISQUE MUSIC | | |
| 5 | 03:41 | LIFE DURING WARTIME | TALKING HEADS BYRNE, DAVID , INDEX MUSIC , BLEU DISQUE MUSIC | | |
| 6 | 03:30 | MEMORIES (CAN'T WAIT) | TALKING HEADS BYRNE, DAVID , INDEX MUSIC , BLEU DISQUE MUSIC | | |
| 7 | 03:33 | AIR | TALKING HEADS BYRNE, DAVID , INDEX MUSIC , BLEU DISQUE MUSIC | | |
| 8 | 04:01 | HEAVEN | TALKING HEADS BYRNE, DAVID , INDEX MUSIC , BLEU DISQUE MUSIC | | |
| 9 | 04:05 | ANIMALS | TALKING HEADS BYRNE, DAVID , INDEX MUSIC , BLEU DISQUE MUSIC | | |
| 10 | 02:59 | ELECTRIC GUITAR | TALKING HEADS BYRNE, DAVID , INDEX MUSIC , BLEU DISQUE MUSIC | | |
| 11 | 05:13 | DRUGS | TALKING HEADS BYRNE, DAVID , INDEX MUSIC , BLEU DISQUE MUSIC | | |

Enter label and enter release data (catalogue number, format and date). Press "Save"

Cover

Cover Detail

| FileId/CoverId | Cover Title | Main Artist | Reuse | Label | Time | Tracks |
|----------------|---------------|---------------|--------------------------|-------|-------|--------|
| 16096 / 2 | FEAR OF MUSIC | TALKING HEADS | <input type="checkbox"/> | RHINO | 57:46 | 15 |

Releaselist

| Producer | Catalogue | Format | Release date | Barcode | Alt. Title | - | - |
|----------|-----------|--------|--------------|-------------|------------|--------------------------|--------|
| 210588 | ycd5678 | CD | 050509 | 76543210987 | | <input type="checkbox"/> | Delete |

Save New Release ?

Tracklist

| Trackno | Time | Origin | Title | Artist | Rightowners |
|---------|-------|----------|--|--------|-------------|
| 1 | 03:06 | I ZIMBRA | TALKING HEADS BYRNE, DAVID , INDEX MUSIC , BLEU DISQUE MUSIC | | |
| 2 | 04:12 | MIND | TALKING HEADS BYRNE, DAVID , INDEX MUSIC , BLEU DISQUE MUSIC | | |

Edit cover

If you want to change or delete a track the new cover is editable.

Cover

Cover Detail

| FileId/CoverId | Cover Title | Main Artist | Reuse | Label | Time | Tracks |
|----------------|---------------|---------------|--------------------------|-------|----------|--------|
| 16096 / 2 | FEAR OF MUSIC | TALKING HEADS | <input type="checkbox"/> | RHINO | 01:00:23 | 16 |

Releaselist

| Producer | Catalogue | Format | Release date | Barcode | Alt. Title | - | - |
|----------|-----------|--------|--------------|-------------|------------|--------------------------|--------|
| 210588 | YCD5678 | | | 76543210987 | | <input type="checkbox"/> | Delete |

Save New Release ?

Tracklist

| Trackno | Time | Origin | Title | Artist | Rightowners |
|---------|-------|----------|--|--------|-------------|
| 1 | 03:06 | I ZIMBRA | TALKING HEADS BYRNE, DAVID , INDEX MUSIC , BLEU DISQUE MUSIC | | |
| 2 | 04:12 | MIND | TALKING HEADS BYRNE, DAVID , INDEX MUSIC , BLEU DISQUE MUSIC | | |
| 3 | 02:36 | PAPER | TALKING HEADS BYRNE, DAVID , INDEX MUSIC , BLEU DISQUE MUSIC | | |

Add/replace data and press "Save" (or delete the track)

Tracklist

| Trackno | Title | Time | ISRC |
|---------|----------|-------|--------------|
| 1 | I ZIMBRA | 03:06 | USWB19900866 |

Alt. Title: Origin: ☐ Non Music ☐ Non Protected

| CAE | First Name | Last Name | Reuse |
|--------------|------------|-------------|--------------------------|
| C - Composer | | BYRNE DAVID | <input type="checkbox"/> |
| C - Composer | | ENO BRIAN | <input type="checkbox"/> |
| C - Composer | | | <input type="checkbox"/> |
| * | | | <input type="checkbox"/> |
| * | | | <input type="checkbox"/> |
| * | | | <input type="checkbox"/> |

Buttons: Save track, New Track, Delete Track, Return to Tracklist

Annotations: "New track data" points to the Title and Time fields. "Delete Track" points to the Delete Track button. "Return to Track list" points to the Return to Tracklist button.

Reuse of more tracks from other covers

It is possible to add all tracks from other covers into your cover, when you have selected the first cover, you can click the search button again, right next to the Cover title:

Cover

Search for more covers

Cover Detail

| FileId/CoverId | Cover Title | Main Artist | Reuse Label | Time | Tracks |
|----------------|---------------|---------------|--------------------------------|-------|--------|
| 174110/ 1 | FEAR OF MUSIC | TALKING HEADS | <input type="checkbox"/> RHINO | 57:46 | 15 |

Search

Releaselist

| Producer Catalogue | Format | Release date | Barcode | Alt. Title | | |
|--------------------|---------|--------------|---------|------------|---|---|
| 231946 | YCD6678 | CD | 270916 | | ? | Copy <input type="checkbox"/> Delete <input type="checkbox"/> |

Save New Release

Additional information on film

| Original product title | Director | Country Codes (ISO codes - 2 letters) | Production year A/A-film |
|------------------------|----------|---------------------------------------|--------------------------|
| | | | |

Tracklist

| Trackno | Time | Origin Title | Artist | Rightowners |
|---------|-------|-----------------------|---------------|---|
| 1 | 03:06 | I ZIMBRA | TALKING HEADS | BYRNE, DAVID, INDEX MUSIC, BLEU DISQUE MUSIC |
| 2 | 04:12 | MIND | TALKING HEADS | BYRNE, DAVID, INDEX MUSIC, BLEU DISQUE MUSIC |
| 3 | 02:36 | PAPER | TALKING HEADS | BYRNE, DAVID, INDEX MUSIC, BLEU DISQUE MUSIC |
| 4 | 04:05 | CITIES | TALKING HEADS | BYRNE, DAVID, INDEX MUSIC, BLEU DISQUE MUSIC |
| 5 | 03:41 | LIFE DURING WARTIME | TALKING HEADS | BYRNE, DAVID, INDEX MUSIC, BLEU DISQUE MUSIC |
| 6 | 03:30 | MEMORIES (CAN'T WAIT) | TALKING HEADS | BYRNE, DAVID, INDEX MUSIC, BLEU DISQUE MUSIC |
| 7 | 03:33 | AIR | TALKING HEADS | BYRNE, DAVID, INDEX MUSIC, BLEU DISQUE MUSIC |
| 8 | 04:01 | HEAVEN | TALKING HEADS | BYRNE, DAVID, BLEU DISQUE MUSIC, INDEX MUSIC |
| 9 | 04:05 | ANIMALS | TALKING HEADS | BYRNE, DAVID, INDEX MUSIC, BLEU DISQUE MUSIC |
| 10 | 02:59 | ELECTRIC GUITAR | TALKING HEADS | BYRNE, DAVID, INDEX MUSIC, BLEU DISQUE MUSIC |
| 11 | 05:13 | DRUGS | TALKING HEADS | BYRNE, DAVID, INDEX MUSIC, BLEU DISQUE MUSIC |
| 12 | 02:39 | DANCING FOR MONEY | HEADS TALKING | BYRNE, DAVID, ENO, BRIAN, FRANTZ, CHRIS, WEYMOUTH, TINA, BMG MUSIC, BLEU DISQUE MUSIC |
| 13 | 04:08 | LIFE DURING WARTIME | TALKING HEADS | BYRNE, DAVID, INDEX MUSIC, BLEU DISQUE MUSIC |
| 14 | 05:31 | CITIES | TALKING HEADS | BYRNE, DAVID, INDEX MUSIC, BLEU DISQUE MUSIC |
| 15 | 04:27 | MIND | TALKING HEADS | BYRNE, DAVID, INDEX MUSIC, BLEU DISQUE MUSIC |

Navigation

Save Return New Track Create Medley New Cover Create Box 15 Tracks found

Search for cover title and select the sound carrier, where you need the tracks by pressing the green plus  - press the button and select all tracks and Exit.

Cover

Search the cover title

Cover Search criteria

Title: FEAR OF MUSIC* Compressed search: ☒

Artist: * Search in Producer Grp.: ☐

Catalogue: F Search

Search Clear search fields Return

Selected Cover - only one cover can be selected!





| Title | Artist | Catalogue | Format | Items | Tracks | Total playing time | Reg. Date | |
|---------------|---------------|------------|-----------------------------|-------|--------|--------------------|-----------|--|
| FEAR OF MUSIC | TALKING HEADS | 8122732992 | DVA - dvd audiovisual album | 13 | 49:44 | 2012-07-09 | Remove | |

Select and Exit Select the tracks and Exit

Select the tracks and Exit

Covers

025 [4] Covers found. Pages: | 1 |

| Select | Title | Artist | Catalogue | Format | Tracks | Playingtime | Reg. Date |
|---|-------------------------------|---------------|------------|-----------------------------|--------|-------------|------------|
|  | FEAR OF MUSIC | TALKING HEADS | + more | + More | 11 | 40:25 | 2000-03-08 |
|  | FEAR OF MUSIC | TALKING HEADS | 8122732992 | CD | 15 | 57:46 | 2006-09-07 |
|  | FEAR OF MUSIC | TALKING HEADS | 8122732992 | DVA - dvd audiovisual album | 13 | 49:44 | 2012-07-09 |
|  | FEAR OF MUSIC | TALKING HEADS | 8122732992 | BOX | 00:00 | 2012-07-09 | |

025 [4] Covers found. Pages: | 1 |

Now you have 28 tracks, the first cover you chose had 15 tracks, and the second cover had 13 tracks. If you want to change, delete or add a track the new cover is editable and you can also add more tracks from other covers if needed.

Cover

Cover Detail

FileId/CoverId Cover Title: 174110/ 1 FEAR OF MUSIC Search Main Artist: TALKING HEADS Reuse Label: ☐ RHINO Time: 01:47:30 Tracks: 28

Releaselist

Producer Catalogue: 231946 Format: YCD5678 Release date Barcode: 270916 Alt. Title: ? Copy Delete

Save New Release

Additional information on film

Original product title: Director: Country Codes (ISO codes - 2 letters): Production year A/A-film: ☐

Tracklist

| Trackno | Time | Origin Title | Artist | Rightowners |
|---------|-------|-----------------------|---------------------|---|
| 1 | 03:06 | I ZIMBRA | TALKING HEADS | BYRNE, DAVID, INDEX MUSIC, BLEU DISQUE MUSIC |
| 2 | 04:12 | MIND | TALKING HEADS | BYRNE, DAVID, INDEX MUSIC, BLEU DISQUE MUSIC |
| 3 | 02:36 | PAPER | TALKING HEADS | BYRNE, DAVID, INDEX MUSIC, BLEU DISQUE MUSIC |
| 4 | 04:05 | CITIES | TALKING HEADS | BYRNE, DAVID, INDEX MUSIC, BLEU DISQUE MUSIC |
| 5 | 03:41 | LIFE DURING WARTIME | TALKING HEADS | BYRNE, DAVID, INDEX MUSIC, BLEU DISQUE MUSIC |
| 6 | 03:30 | MEMORIES (CAN'T WAIT) | TALKING HEADS | BYRNE, DAVID, INDEX MUSIC, BLEU DISQUE MUSIC |
| 7 | 03:33 | AIR | TALKING HEADS | BYRNE, DAVID, INDEX MUSIC, BLEU DISQUE MUSIC |
| 8 | 04:01 | HEAVEN | TALKING HEADS | BYRNE, DAVID, BLEU DISQUE MUSIC, INDEX MUSIC |
| 9 | 04:05 | ANIMALS | TALKING HEADS | BYRNE, DAVID, INDEX MUSIC, BLEU DISQUE MUSIC |
| 10 | 02:59 | ELECTRIC GUITAR | TALKING HEADS | BYRNE, DAVID, INDEX MUSIC, BLEU DISQUE MUSIC |
| 11 | 05:13 | DRUGS | TALKING HEADS | BYRNE, DAVID, INDEX MUSIC, BLEU DISQUE MUSIC |
| 12 | 02:39 | DANCING FOR MONEY | HEADS TALKING | BYRNE, DAVID, ENO, BRIAN, FRANTZ, CHRIS, WEYMOUTH, TINA, BMG MUSIC, BLEU DISQUE MUSIC |
| 13 | 04:08 | LIFE DURING WARTIME | TALKING HEADS | BYRNE, DAVID, INDEX MUSIC, BLEU DISQUE MUSIC |
| 14 | 05:31 | CITIES | TALKING HEADS | BYRNE, DAVID, INDEX MUSIC, BLEU DISQUE MUSIC |
| 15 | 04:27 | MIND | TALKING HEADS | BYRNE, DAVID, INDEX MUSIC, BLEU DISQUE MUSIC |
| 16 | 03:06 | I ZIMBRA | TALKING HEADS | BYRNE, BALL, ENO |
| 17 | 04:12 | MIND | TALKING HEADS | BYRNE |
| 18 | 02:36 | PAPER | TALKING HEADS | BYRNE |
| 19 | 04:05 | CITIES | TALKING HEADS | BYRNE |
| 20 | 03:41 | LIFE DURING WARTIME | TALKING HEADS (THE) | BYRNE, WARNER BROS MUSIC LTD |
| 21 | 03:30 | MEMORIES CAN'T WAIT | TALKING HEADS | BYRNE DAVID, HARRISON JERRY |
| 22 | 03:33 | AIR | TALKING HEADS | BYRNE |
| 23 | 04:01 | HEAVEN | TALKING HEADS | BYRNE DAVID, HARRISON JERRY |
| 24 | 03:29 | ANIMALS | TALKING HEADS | BYRNE |
| 25 | 02:59 | ELECTRIC GUITAR | TALKING HEADS | BYRNE |
| 26 | 05:13 | DRUGS | TALKING HEADS | BYRNE, ENO |
| 27 | 04:04 | I ZIMBRA (VIDEO) | TALKING HEADS | BYRNE, BALL, ENO |
| 28 | 05:15 | CITIES | TALKING HEADS | BYRNE |

Reuse of registered Tracks

Similarly, you can reuse tracks already registered

Select "New Track" in the navigation bar

| | | | |
|--------------------|-------|--------|--|
| 14 | 05:31 | CITIES | TALKING HEADS BYRNE, DAVID , INDEX MUSIC , BLEU DISQUE MUSIC |
| 15 | 04:27 | MIND | TALKING HEADS BYRNE, DAVID , INDEX MUSIC , BLEU DISQUE MUSIC |

New Track

Navigation

Save Return **New Track** Create Medley New Cover Create Box ?

Enter track data and press "Search Track":

| | | | | |
|--------------------|-------|---------------------|---------------|--|
| 13 | 04:08 | LIFE DURING WARTIME | TALKING HEADS | BYRNE, DAVID , INDEX MUSIC |
| 14 | 05:31 | CITIES | TALKING HEADS | BYRNE, DAVID , INDEX MUSIC |
| 15 | 04:27 | MIND | TALKING HEADS | BYRNE, DAVID , INDEX MUSIC , BLEU DISQUE MUSIC |

Search for registered Track

| Trackno | Title | Artist | Time | ISRC.: |
|---------|-------------------|---------------|------|--------|
| 16 | Creatures of love | Talking Heads | | |

Alt. Title:

Origin: OTHER ☐ Non Music ☐ Non Protected

| CAE | First Name | Last Name | Reuse |
|-----|----------------------|----------------------|--------------------------|
| * | <input type="text"/> | <input type="text"/> | <input type="checkbox"/> |
| * | <input type="text"/> | <input type="text"/> | <input type="checkbox"/> |
| * | <input type="text"/> | <input type="text"/> | <input type="checkbox"/> |

Copy IP More Ip Lines

Save track New Track Delete Track Cancel

Press "Search" again.... or adjust search criteria if necessary (use asterisk*)

Track

Track Search

Search criteria

Titel: CREATURES OF LOVE* Compressed search ☒

Name: TALKING HEADS* Artist Only search ☒

Search in Producer group ☐ If producer's own tracks, only

Search Clear searchfields Return ?

+ Search

Select the track to be used in your cover by pressing green plus 

Track







Track Search

Titel: CREATURES OF LOVE
Name: TALKING HEADS
Compressed search: ☒
Artist Only search: ☒
Search in Producer group: ☐
Buttons: Search, Clear search fields, Return

Selected Track(s)

Tracks

[6] Tracks found. Pages: | 1 |

| Select | Title | Artist | Right Owner(s) | Reference | Contents |
|---|---|---------------------|---|-----------|----------|
|  | CREATURES OF LOVE | TALKING HEADS (THE) | BYRNE , TALKING HEADS , BLEU DISQUE INC , INDEX MUSIC INC , WB MUSIC CORP | 1.313.763 | |
|  | CREATURES OF LOVE | TALKING HEADS | DAVID BYRNE , JERRY HARRISON , TINA WEYMOUTH , CHRIS FRANTZ | 5.049.216 | |
|  | CREATURES OF LOVE | MELANIE WEST | JACK SKINNER , DAVID BYRNE , TALKING H | 7.087.107 | |
|  | CREATURES OF LOVE | DAVID BYRNE | ERIC WEISSBERG , TALKING HEADS , CHRIS | 8.166.237 | |
|  | CREATURES OF LOVE | TINA WEYMOUTH | TALKING HEADS , STEVE SCALES , MELANI | 9.237.445 | |
|  | CREATURES OF LOVE (2005 DIGITAL REMASTER) | TALKING HEADS | | 7.471.963 | |

[6] Tracks found. Pages: | 1 |


Annotation: A callout box points to the first row of the table with the text "Track to be transferred to 'Selected Tracks'"

You can find more tracks to "Selected Tracks" by using the search function again
Press "Select and Exit" when you have all the tracks you need for your cover.

Track Search

Titel: CREATURES OF LOVE*
Name: TALKING HEADS*
Compressed search: ☒
Artist Only search: ☒
Search in Producer group: ☐
Buttons: Search, Clear search fields, Return



Selected Track(s)

| Recording Title / Alternative Title | Artist | Right Owner(s) | |
|-------------------------------------|---------------------|---|---|
| CREATURES OF LOVE | TALKING HEADS (THE) | BYRNE , TALKING HEADS , BLEU DISQUE INC , INDEX MUSIC INC , WB MUSIC CORP |  |

Buttons: Select and Exit

Tracks

[6] Tracks found. Pages: | 1 |

| Select | Title | Artist | Right Owner(s) |
|---|-------------------|---------------------|---|
|  | CREATURES OF LOVE | TALKING HEADS (THE) | BYRNE , TALKING HEADS , BLEU DISQUE INC , INDEX MUSIC INC , WB MUSIC CORP |
|  | CREATURES OF LOVE | TALKING HEADS | DAVID BYRNE , JERRY HARRISON , TINA WEYMOUTH , CHRIS FRANTZ |

Annotations:
- A callout box points to the "Select and Exit" button with the text "Select and Exit".
- A callout box points to the first row of the "Selected Track(s)" table with the text "Track in 'Selected Tracks'".
- A callout box points to the "Search" button with the text "or adjust search criterias and press 'Search' for more tracks".

Enter track number, playing time, country of origin, and, if needed, adjust other information. Press "New Track" or "Save Track"

The screenshot shows a web form for entering track information. At the top, a summary bar displays track 15 with a playing time of 04:27, title 'MIND', and artist 'TALKING HEADS'. Below this is a detailed form for track 9999, titled 'CREATURES OF LOVE' by 'TALKING HEADS'. A callout 'Enter Playing time' points to the 'Time' field, which has a red note: 'Please enter playingtime with 2 decimals i.e 3:45'. Another callout 'If more lines for CAE data is needed' points to the 'More Ip Lines' button. The 'CAE' section includes a table for composers/authors with fields for 'First Name', 'Last Name', and 'Reuse'. The table lists David Byrne, Jerry Harrison, Tina Weymouth, and Chris Frantz. At the bottom are buttons for 'Save track', 'New Track', 'Delete Track', and 'Cancel'.

| Trackno | Title | Artist | Time | ISRC |
|---------|-------------------|---------------|------|------|
| 9999 | CREATURES OF LOVE | TALKING HEADS | | |

| CAE | First Name | Last Name | Reuse |
|----------------------|------------|----------------|--------------------------|
| CA - Composer/Author | | DAVID BYRNE | <input type="checkbox"/> |
| CA - Composer/Author | | JERRY HARRISON | <input type="checkbox"/> |
| CA - Composer/Author | | TINA WEYMOUTH | <input type="checkbox"/> |
| CA - Composer/Author | | CHRIS FRANTZ | <input type="checkbox"/> |

When all Tracks are added, press "Save" to finish cover registration.

The screenshot shows a list of three tracks. A callout 'Save' points to the 'Save' button in the 'Navigation' bar at the bottom. The track list includes track 14 (05:31, 'CITIES'), track 15 (04:27, 'MIND'), and track 16 (03:11, 'CREATURES OF LOVE').

| Trackno | Time | Title | Artist | Label |
|---------|-------|-------------------|---------------------|---|
| 14 | 05:31 | CITIES | TALKING HEADS | BYRNE, DAVID , INDEX MUSIC , BLEU DISQUE MUSIC |
| 15 | 04:27 | MIND | TALKING HEADS | BYRNE, DAVID , INDEX MUSIC , BLEU DISQUE MUSIC |
| 16 | 03:11 | CREATURES OF LOVE | TALKING HEADS (THE) | BYRNE , TALKING HEADS , BLEU DISQUE INC , INDEX MUS |

Navigation

Save Return New Track Create Medley New Cover Create Box ?

Create Box

Procedure

All units you want to be included in the box have to be registered first. The catalogue numbers must be identical to the catalogue number of the box.

Press "Create Box"

ncb DIRECT - web facilities for customers and members.

NCB's website Customer **Member** Diverse Contact NCB Login

Web cover
File List Cover Search Track Search File Detail Profile

Create Box

File Detail

New File

| File ID | Producer No. | Producer | Created by | File Name | Status | Created | Send To NCB |
|---------|--------------|----------|------------|--------------------|--------|------------|-------------|
| 16096 | 210588 | Danapo | NCBPRD01 | RELEASES JULY 2009 | Open | 2009-05-05 | |

Save New Cover Create Box Return

Covers

025 [3] Covers found. Pages: | 1 |

| Cover ID | Catalogue | Cover Title | Main Artist | Format | Items | Tracks | Time | |
|----------|-----------|--------------------|---------------|--------|-------|--------|----------|---------------------------------|
| 3 | YCD5678 | ONCE IN A LIFETIME | TALKING HEADS | DVA | | 21 | 01:19:36 | <input type="checkbox"/> Delete |
| 2 | YCD5678 | FEAR OF MUSIC | TALKING HEADS | CD | | 16 | 01:00:23 | <input type="checkbox"/> Delete |
| 1 | XCD1234 | MY SONGS | THE OTHERS | CD | | 1 | 02:45 | <input type="checkbox"/> Delete |

025 [3] Covers found. Pages: | 1 |

Enter Box data...

Box

Box title

Artist

Label

Box Info

| FileID/BoxID | Box Title | Artist | Label |
|--------------|-----------------------|---------------|-------|
| 16096 / 4 | Best of Talking Heads | Talking Heads | Rion |

Box Release

| Box Producer | Catalogue No | Format | Release Date (ddMMyy) | |
|--------------|--------------|--------|-----------------------|---------------------------------|
| 210588 | ycd5678 | BOX | 050509 | <input type="checkbox"/> Delete |

Get Units From File ?

Navigation

Return Save New Cover

Previous covers on file (max. 5 shown)

| Coverid | Catalogue No. | Title | Artist | Format | Items | Tracks | Time |
|---------|---------------|--------------------|---------------|--------|-------|--------|----------|
| 3 | YCD5678 | ONCE IN A LIFETIME | TALKING HEADS | DVA | | 21 | 01:19:36 |
| 2 | YCD5678 | FEAR OF MUSIC | TALKING HEADS | CD | | 16 | 01:00:23 |
| 1 | XCD1234 | MY SONGS | THE OTHERS | CD | | 1 | 02:45 |

More Box data....finally press "Get Units From File" to pick up the covers

Box

Box Info

| | | | | | |
|--------------|-----------|--------|---------------|-------|------|
| FileID/BoxID | 16096 / 4 | Artist | Talking Heads | Label | Rion |
|--------------|-----------|--------|---------------|-------|------|

Box Release

| | | | | | | | | |
|--------------|--------|--------------|---------|--------|-----|-----------------------|--------|---------------------------------|
| Box Producer | 210588 | Catalogue No | YCD5678 | Format | BOX | Release Date (ddMMyy) | 050509 | <input type="checkbox"/> Delete |
|--------------|--------|--------------|---------|--------|-----|-----------------------|--------|---------------------------------|

[Get Units From File](#)

Navigation

[Return](#) [Save](#) [New Cover](#)

Previous covers on file (max. 5 shown)

| CoverID | Catalogue No. | Title | Artist | Format | Items | Tracks | Time |
|-------------------|---------------|--------------------|---------------|--------|-------|--------|----------|
| 3 | YCD5678 | ONCE IN A LIFETIME | TALKING HEADS | DVA | | 21 | 01:19:36 |
| 2 | YCD5678 | FEAR OF MUSIC | TALKING HEADS | CD | | 16 | 01:00:23 |
| 1 | XCD1234 | MY SONGS | THE OTHERS | CD | | 1 | 02:45 |

Annotations:

- Catalogue numbers must be identical to the catalogue number of the box.
- Release: Date of today is default
- + "Get units from file"

Units (with same catalogue number as the box) have been found... and the box is created.

Box

Box Info

| | | | | | | | |
|--------------|-----------|-----------|-----------------------|--------|---------------|-------|------|
| FileID/BoxID | 16096 / 4 | Box Title | BEST OF TALKING HEADS | Artist | TALKING HEADS | Label | RION |
|--------------|-----------|-----------|-----------------------|--------|---------------|-------|------|

Box Release

| | | | | | | | | |
|--------------|--------|--------------|---------|--------|-----|-----------------------|--------|---------------------------------|
| Box Producer | 210588 | Catalogue No | YCD5678 | Format | BOX | Release Date (ddMMyy) | 050509 | <input type="checkbox"/> Delete |
|--------------|--------|--------------|---------|--------|-----|-----------------------|--------|---------------------------------|

[Get Units From File](#) Created

Unit List

| Cover ID | Unit No | Catalogue No | Format | Unit Title | Artist | Time | Tracks |
|----------|---------|--------------|--------|--------------------|---------------|----------|--------|
| 2 | 1 | YCD5678 | CD | FEAR OF MUSIC | TALKING HEADS | 01:00:23 | 16 |
| 3 | 2 | YCD5678 | DVA | ONCE IN A LIFETIME | TALKING HEADS | 01:19:36 | 21 |

Navigation

[Return](#) [Save](#) [New Cover](#) Box Created

You can check your box registration under "File Detail"

File Detail

New File

| File ID | Producer No. | Producer | Created by | File Name | Status | Created | Send To NCB |
|---------|--------------|----------|------------|--------------------|--------|------------|-------------|
| 16096 | 210588 | Dacapo | NCBPRD01 | RELEASES JULY 2009 | Open | 2009-05-05 | |

[Save](#) [New Cover](#) [Create Box](#) [Return](#)

Covers

025 [4] Covers found. Pages: | 1 |

| Cover ID | Catalogue | Cover Title | Main Artist | Format | Items | Tracks | Time | <input type="checkbox"/> Delete |
|-------------------|-----------|-----------------------|---------------|--------|-------|-------------|------|---------------------------------|
| 4 | YCD5678 | BEST OF TALKING HEADS | TALKING HEADS | BOX | 2 | 02:17:22 | | <input type="checkbox"/> Delete |
| 3 | YCD5678 | ONCE IN A LIFETIME | TALKING HEADS | DVA | | 21 01:19:36 | | <input type="checkbox"/> Delete |
| 2 | YCD5678 | FEAR OF MUSIC | TALKING HEADS | CD | | 15 57:46 | | <input type="checkbox"/> Delete |
| 1 | XCD1234 | MY SONGS | THE OTHERS | CD | | 2 02:45 | | <input type="checkbox"/> Delete |

Annotations:

- Box
- 2 units in the box

Deletion

Delete File

Delete a file with content:

Select "File List" in the main menu. Tick in the delete-field ☒ the file that is to be deleted and press "Delete File".

ncob DIRECT - web facilities for customers and members.

NCB's website Customer Member Login

Web Cover File List Cover Search Track Search File Detail Profile

File List.

New File
Create new file...? ?

Files
[12] Files found Pages: | 1 |

| FileId | Producer | File Name | Created | Items | Sent | User | Status | Action | Delete |
|-----------------------|----------|--------------------|------------|-------|------|----------|---------|--------------------------------------|--|
| 16096 | 210588 | RELEASES JULY 2009 | 2009-05-05 | 4 | | NCBPRD01 | Open | <input type="button" value="Close"/> | <input checked="" type="checkbox"/> <input type="button" value="Delete File"/> |
| 16073 | 210588 | RELEASES JUNE 2009 | 2009-05-01 | 1 | | NCBPRD01 | Waiting | | |

Delete Cover

To delete one or more covers in a file: Select "File List", press the "FileId" number and the file opens.

ncob DIRECT - web facilities for customers and members.

NCB's website Customer Member Login

Web Cover File List Cover Search Track Search File Detail Profile

File List.

New File
Create new file...? ?

Files
[12] Files found Pages: | 1 |

| FileId | Producer | File Name | Created | Items | Sent | User | Status | Action | Delete |
|-----------------------|----------|--------------------|------------|-------|------|----------|---------|--------------------------------------|---|
| 16096 | 210588 | RELEASES JULY 2009 | 2009-05-05 | 4 | | NCBPRD01 | Open | <input type="button" value="Close"/> | <input type="checkbox"/> <input type="button" value="Delete File"/> |
| 16073 | 210588 | RELEASES JUNE 2009 | 2009-05-01 | 1 | | NCBPRD01 | Waiting | | |

Tick in delete-field ☒ the cover, that is to be deleted and press "Delete"

The cover is now deleted

File Detail

New File

| File ID | Producer No. | Producer | Created by | File Name | Status | Created |
|---------|--------------|----------|------------|--------------------|--------|------------|
| 16096 | 210588 | Dacapo | NCBPRD01 | RELEASES JULY 2009 | Open | 2009-05-05 |

Save New Cover Create Box Return

Covers

025 [4] Covers found. Pages: | 1 |

| Cover ID | Catalogue | Cover Title | Main Artist | Format | Items | Tracks | Time | |
|-------------------|-----------|-----------------------|---------------|--------|-------------------------------------|--------|----------|---------------------------------------|
| 4 | YCD5678 | BEST OF TALKING HEADS | TALKING HEADS | BOX | <input checked="" type="checkbox"/> | | 02:20:33 | <input type="button" value="Delete"/> |
| 3 | YCD5678 | ONCE IN A LIFETIME | TALKING HEADS | DVA | | 21 | 01:19:36 | <input type="button" value="Delete"/> |
| 2 | YCD5678 | FEAR OF MUSIC | TALKING HEADS | CD | | 16 | 01:00:57 | <input type="button" value="Delete"/> |
| 1 | XCD1234 | MY SONGS | THE OTHERS | CD | | 2 | 02:45 | <input type="button" value="Delete"/> |

+ Delete

Delete Track

Select "CoverID" number (f.i. [1](#)) the cover containing the track to be deleted.

File Detail

New File

| File ID | Producer No. | Producer | Created by | File Name | Status | Created |
|---------|--------------|----------|------------|--------------------|--------|------------|
| 16096 | 210588 | Dacapo | NCBPRD01 | RELEASES JULY 2009 | Open | 2009-05-05 |

Save New Cover Create Box Return

Covers

025 [4] Covers found. Pages: | 1 |

| Cover ID | Catalogue | Cover Title | Main Artist | Format | Items | Tracks | Time | |
|-------------------|-----------|-----------------------|---------------|--------|-------|--------|----------|---------------------------------------|
| 4 | YCD5678 | BEST OF TALKING HEADS | TALKING HEADS | BOX | | 2 | 02:20:33 | <input type="button" value="Delete"/> |
| 3 | YCD5678 | ONCE IN A LIFETIME | TALKING HEADS | DVA | | 21 | 01:19:36 | <input type="button" value="Delete"/> |
| 2 | YCD5678 | FEAR OF MUSIC | TALKING HEADS | CD | | 16 | 01:00:57 | <input type="button" value="Delete"/> |
| 1 | XCD1234 | MY SONGS | THE OTHERS | CD | | 2 | 02:45 | <input type="button" value="Delete"/> |

Select the trackno (f.i. [1](#)) to be deleted

Cover

Cover Detail

| FileId/CoverId | Cover Title | Main Artist | Reuse | Label | Time | Tracks |
|----------------|-------------|-------------|--------------------------|---------|-------|--------|
| 16096 / 1 | MY SONGS | THE OTHERS | <input type="checkbox"/> | X LABEL | 02:45 | 2 |

Search

Releaselist

| Producer | Catalogue | Format | Release date | Barcode | Alt. Title | |
|----------|-----------|--------|--------------|-----------|------------|---------------------------------------|
| 210588 | XCD1234 | CD | 050509 | 987654321 | | <input type="button" value="Delete"/> |

Save New Release ?

Tracklist

| Trackno | Time | Origin | Title | Artist | Rightowners | Contents |
|-------------------|-------|--------|----------------|------------|-------------|----------|
| 1 | 02:45 | | THE FIRST SONG | THE OTHERS | JOHN SMITH | |
| 2 | 01:19 | | MY MEDLEY | THE OTHERS | Medley | |

"TrackDetail" window is opened... Press "Delete Track"

Tracklist

| Trackno | Title | Artist | Time | ISRC.: |
|---------|----------------|------------|-------|--------|
| 1 | THE FIRST SONG | THE OTHERS | 02:45 | |

Alt. Title: Origin: OTHER ☐ Non Music ☐ Non Protect

| CAE | First Name | Last Name | Reuse |
|----------------------|------------|-----------|--------------------------|
| CA - Composer/Author | JOHN | SMITH | <input type="checkbox"/> |
| * | | | <input type="checkbox"/> |
| * | | | <input type="checkbox"/> |
| * | | | <input type="checkbox"/> |

Buttons: Save track, New Track, Delete Track, Cancel

Callout: Delete Track

Buttons: Copy IP, More Ip L

The former Track 2 has now become Track 1....

Cover

Cover Detail

| FileId/CoverId | Cover Title | Main Artist | Reuse | Label | Time | Tracks |
|----------------|-------------|-------------|--------------------------|---------|-------|--------|
| 16096 / 1 | MY SONGS | THE OTHERS | <input type="checkbox"/> | X LABEL | 01:19 | 1 |

Releaselist

| Producer | Catalogue | Format | Release date | Barcode | Alt. Title | Reuse |
|----------|-----------|--------|--------------|-----------|------------|--------------------------|
| 210588 | XCD123 | | 050509 | 987654321 | | <input type="checkbox"/> |

Buttons: Save, New Release, Delete

Callout: New Track 1

Tracklist

| Trackno | Time | Origin Title | Artist | Rightowners | Contents |
|---------|-------|--------------|------------|-------------|----------|
| 1 | 01:19 | MY MEDLEY | THE OTHERS | Medley | |

Send File to NCB

Select "File List" - press "Close" for the file to be closed

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NCB's website Customer Member Diverse Contact NCB Login

Web Cover File List Cover File Detail Profile

File List.

New File
Create new file...? ?

Files

[12] Files found Pages: | 1 |

| FileId | Producer | File Name | Created | Items | Sent | User | Status | Action | Delete |
|-----------------------|----------|--------------------|------------|-------|------|----------|---------|--------------------------------------|---|
| 16096 | 210588 | RELEASES JULY 2009 | 2009-05-05 | 4 | | NCBPRD01 | Open | <input type="button" value="Close"/> | <input type="checkbox"/> <input type="button" value="Delete File"/> |
| 16073 | 210588 | RELEASES JUNE 2009 | 2009-05-01 | 1 | | NCBPRD01 | Waiting | | |

Press "Send to NCB"...

File List.

New File
Create new file...? ?

Files

[12] Files found Pages: | 1 |

| FileId | Producer | File Name | Created | Items | Sent | User | Status | Action | Delete |
|-----------------------|----------|--------------------|------------|-------|------|----------|---------------|--|--------|
| 16096 | 210588 | RELEASES JULY 2009 | 2009-05-05 | 4 | | NCBPRD01 | Ready to send | <input type="button" value="Open"/> <input type="button" value="Send to Ncb"/> | |

You have now finished your registration and NCB processes the file. Once you have sent the file to NCB, you can no longer edit it.

File List.

New File
Create new file...? ?

Files

[12] Files found Pages: | 1 |

| FileId | Producer | File Name | Created | Items | Sent | User | Status | Action | Delete |
|-----------------------|----------|--------------------|------------|-------|------|----------|---------|--------|--------|
| 16096 | 210588 | RELEASES JULY 2009 | 2009-05-05 | 4 | | NCBPRD01 | Waiting | | |

NCB will automatically be notified by email when you sent a file, and NCB processes the file.

WebCover groups – cooperation on registrations

It is possible to simplify the registration work if your products are released under more than one producer number. NCB will for this purpose establish a "web-concern" with the parties involved. When creating a new release a drop down menu will make it possible to copy the release to the other producer numbers.

Cover

Cover Detail

| FileId/ CoverId | Cover Title | Main Artist | R |
|-----------------|---------------|-------------|--------|
| 120615/ 1 | BEST OF - CD1 | MISS LI | ANY 14 |

Releaselist

| Producer | Catalogue | Format | Release date | Barcode | Alt. Title | |
|----------|-----------|--------|--------------|---------|------------|--|
| 210518 | CD9876 | CD | 301013 | | | 210.520 ? All 210.518 210.519 210.520 210.521 |

Press copy after selecting the wished producer-number(s) from drop-down

'Main producer' – field not editable

Drop down menu showing all the producer numbers in the webcover-concern

Copy Delete

Cover

Cover Detail

| File | Main Artist | Reuse | Label | Time | Tracks |
|--------|-------------|-------|-------|-------|--------|
| 120615 | MISS LI | | ANY | 41:46 | 14 |

Releaselist

| Producer | Catalogue | Format | Release date | Barcode | Alt. Title | |
|----------|-----------|--------|--------------|---------|------------|---------|
| 210518 | CD9876 | CD | 301013 | | | 210.520 |
| 210520 | CD9876 | CD | 301013 | | | |

The selected producer number is now added to a new release

All these fields are editable

Copy Delete

NB. So far it is not possible to do box-registrations for more than one producer at the time.

AV and light entertainment products

There are some aspects you need to consider when registering AV and light entertainment products.

AV/Film

- **Director's name as main artist:** Please use the field for main artist to the director's name indicating this with '**director:.**'
- **Anglo- American films:** When you register an Anglo-American film, please re-use the special 'us-gb-track' as shown below.
- **Score-music:** You can merge the score music into one track only with a total playing time – score-music is defined as (instrumental) music composed for the film, and not music or songs, which could also published separately.

Directors name

Cover

Cover Detail

| FileId/CoverId | Cover Title | Main Artist | Reuse Label | Time | Tracks |
|----------------|--------------------|--------------------------|-----------------------------------|-------|--------|
| 120656/ 1 | ANGLOAMERICAN FILM | director: Stephen Stills | <input type="checkbox"/> new film | 00:00 | |

Releaselist

| Producer Catalogue | Format | Release Date | Alt. Title |
|--------------------|-----------------------|--------------|------------|
| 210518 YRTWE45456 | DVF - dvd - film / av | | |

Save New Release

Navigation

Save Return New Track Create Medley New Cover Create Box Two Tracks Round

For all films: use the main artist field like this: director: + name of director

Anglo-American films

Tracklist

| Trackno | Title | Artist | Time |
|---------|-------------|--------|------|
| 1 | us/gb track | | |

Alt. Title: CAE

Find the track which indicates that this is an Anglo-American film.

...press search

Track

Track Search

Titel US/GB TRACK

Name

Compressed search ☒

Artist Only search ☒

Search in Producer group ☐

Search Clear searchfields Return


and press search again

Track

Track Search

| | | | |
|---|----------------|--------------------------|--------------------------|
| Titel | US / GB TRACK* | Compressed search | <input type="checkbox"/> |
| Name | * | Artist Only search | <input type="checkbox"/> |
| | | Search in Producer group | <input type="checkbox"/> |
| <input type="button" value="Search"/> <input type="button" value="Clear searchfields"/> <input type="button" value="Return"/> | | | |

This is the track we ask you to re-use. Press the green plus

| | | | |
|---|---------------|---------|----------------|
| [1] 1 found. Pages: 1 | | | |
| Select | Title | Artist | Right Owner(s) |
|  | US / GB TRACK | UNKNOWN | UNKNOWN |
| [1] Tracks found. Pages: 1 | | | |

Track Search

| | | | |
|---|--------------|--------------------------|-------------------------------------|
| Titel | US/GB TRACK* | Compressed search | <input checked="" type="checkbox"/> |
| Name | * | Artist Only search | <input checked="" type="checkbox"/> |
| | | Search in Producer group | <input type="checkbox"/> |
| <input type="button" value="Search"/> <input type="button" value="Clear searchfields"/> <input type="button" value="Return"/> | | | |

Selected Track(s)

| Recording Title / Alternative | Right Owner(s) |
|--|-----------------|
| US / GB TRACK | UNKNOWN UNKNOWN |
| <input type="button" value="Remove"/> | |
| <input type="button" value="Select and Exit"/> | |

press select and exit

Cover

Cover Detail

| FileId/ CoverId | Cover Title | Main Artist | Reuse | Label | Time |
|-----------------|--------------------|--------------------------|--------------------------|----------|-------|
| 120656/ 1 | ANGLOAMERICAN FILM | DIRECTOR: STEPHEN STILLS | <input type="checkbox"/> | NEW FILM | 00:00 |

Releaselist

| Producer | Catalogue | Format | Release date | Barcode | Alt. Title |
|--|------------|-----------------------|--------------|---------|------------|
| 210518 | YRTWE45456 | DVF - dvd - film / av | 261113 | | |
| <input type="button" value="Save"/> <input type="button" value="New Release"/> | | | | | |

Enter the playing time of the whole Anglo-American film

Tracklist

| Trackno | Title | Artist | Time | | | | | | | | |
|---|---------------|---------------|--------------------------|-----|------------|-----------|-------|----------------------|--|---------|--------------------------|
| 9999 | US / GB TRACK | | | | | | | | | | |
| Alt. Title: US-UK TRACK | | Origin: OTHER | | | | | | | | | |
| <table border="1"> <tr> <th>CAE</th> <th>First Name</th> <th>Last Name</th> <th>Reuse</th> </tr> <tr> <td>CA - Composer/Author</td> <td></td> <td>UNKNOWN</td> <td><input type="checkbox"/></td> </tr> </table> | | | | CAE | First Name | Last Name | Reuse | CA - Composer/Author | | UNKNOWN | <input type="checkbox"/> |
| CAE | First Name | Last Name | Reuse | | | | | | | | |
| CA - Composer/Author | | UNKNOWN | <input type="checkbox"/> | | | | | | | | |
| <input type="button" value="Save track"/> <input type="button" value="New Track"/> <input type="button" value="Delete Track"/> <input type="button" value="Return to Tracklist"/> | | | | | | | | | | | |

Please enter playingtime

Cover

Cover Detail

| FileId / CoverId | Cover Title | Main Artist | Reuse | Label | Time | Tracks |
|------------------|--------------------|--------------------------|--------------------------|----------|-------|--------|
| 120656/ 1 | ANGLOAMERICAN FILM | DIRECTOR: STEPHEN STILLS | <input type="checkbox"/> | NEW FILM | 00:00 | |

Releaselist

| Producer | Catalogue | Format | Release date | Barcode | Alt. Title | | |
|----------|------------|-----------------------|--------------|---------|------------|---------------------------------------|---------------------------------|
| 210518 | YRTWE45456 | DVF - dvd - film / av | 261113 | | | ? <input type="button" value="Copy"/> | <input type="checkbox"/> Delete |

Tracklist

| Trackno | Title | Artist | Time |
|---------|---------------|---------|-------|
| 9999 | US / GB TRACK | unknown | 45.00 |

Alt. Title: US-UK TRACK

CAE: CA - Composer/Author Origin: OTHER

Here you must use 'unknown' as artist

Cover

Cover Detail

| FileId / CoverId | Cover Title | Main Artist | Reuse | Label | Time | Tracks |
|------------------|--------------------|--------------------------|--------------------------|----------|-------|--------|
| 120656/ 1 | ANGLOAMERICAN FILM | DIRECTOR: STEPHEN STILLS | <input type="checkbox"/> | NEW FILM | 45:00 | 1 |

Releaselist

| Producer | Catalogue | Format | Release date | Barcode | Alt. Title | | |
|----------|------------|-----------------------|--------------|---------|------------|---------------------------------------|---------------------------------|
| 210518 | YRTWE45456 | DVF - dvd - film / av | 261113 | | | ? <input type="button" value="Copy"/> | <input type="checkbox"/> Delete |

Tracklist

| Trackno | Time | Origin | Title | Artist | Rightowners |
|---------|-------|--------|---------------|---------|-------------|
| 1 | 45:00 | | US / GB TRACK | UNKNOWN | UNKNOWN |

Navigation

1 Tracks found

Light Entertainment

- **Non-music tracks:** It's important that you register also the spoken words/ non-music tracks as the light entertainment are charged pro-rata-temporis (meaning: in proportion).

You can name or re-use the track e.g. as "*spoken words*"

In most occasions you can merge *the spoken-words tracks* into one track

Be careful though, while NCB charges royalties for some of the literary works

Search for information using WebCover

Track search

Select "Track Search" from main menu.

Enter search criteria....using asterisk (*) and press "Search"

ncb DIRECT - web facilities for customers and members.

NCB's website Customer **Member** Diverse Track Search Login

Web Cover File List Cover Search Track Search File Detail Profile

Track

Track Search

Titel * Compressed search ☒

Name * Artist ☒ If artist only

Search in Producer group ☐ The producer's own tracks, only

Search Clear searchfields ?

+ Search

Please enter search criterias

Search result

Track

Track Search

Titel MY WAY* Compressed search ☐

Name FRANK SINATRA* Artist Only search ☒

Search in Producer group ☐

Searchfields ?

Track title

Artist

Copyright holders

[16] Tracks found, more exists Pages: 1 | Next

| Title | Artist | Right Owner(s) |
|--------------|--------------------------------|--|
| MIN EGEN VÆG | FRANK SINATRA | HIMMELSTRAND PETER , REVAUX/THIBAUT |
| MY WAY | FRANK SINATRA | CAHN SAMMY , SINATRA FRANK , VAN HEUSEN JIMMY |
| MY WAY | FRANK PLAYER | FRANCOIS , THIBAUT , REVAUX |
| MY WAY | FRANK SINATRA JR. | ANKA/FRANCOIS/REVAUX/THI , CHRYSALIS STANDARDS/ , WARNER CHAPPELL FRANCE/ , JEUNE MUSIQUE |
| MY WAY | FRANK SINATRA JNR | REVAUX, JACQUES , FRANCOIS, CLAUDE , THIBAUT, GILLES , ANKA, PAUL , MCPS/WARNER CHAPPELL MUS |
| MY WAY | RINGSIGNAL | REVAUX, JACQUES , FRANCOIS, CLAUDE , FRANK SINATRA |
| MY WAY | ORCHESTRA | FRANK SINATRA , LUCIANO PAVAROTTI , BILL MILLER |
| MY WAY | FRANK SAMMY DEAN - THE RAT PAC | |
| MY WAY | FRANKLIN ARETHA | ANKA, PAUL , FRANCOIS, CLAUDE , REVAUX, JACQUES , THIBAUT, GILLES , CHRYSALIS MUSIC |

Cover search

Select "Cover Search" from main menu.

Enter search criterias using asterisk (*) and press "Search"

The screenshot shows the NCB website's 'Cover Search' page. The main menu includes 'Web Cover', 'File List', 'Cover Search', 'Track Search', 'File Detail', and 'Profile'. The 'Cover Search' section contains a 'Cover Search criteria' form with fields for 'Title', 'Artist', and 'Catalogue', each with an asterisk (*) indicating wildcard support. There are 'Search' and 'Clear search fields' buttons. To the right, there are checkboxes for 'Compressed search' (checked) and 'Search in Producer Grp.' (unchecked). Callouts point to these elements: 'Cover Search' (main menu), 'Cover title' (Title field), 'Artist' (Artist field), 'Compressed search - consonants only' (checked checkbox), 'The producer's own releases only' (unchecked checkbox), 'Catalogue number is possible as search criterion' (Catalogue field), and '+ Search' (button).

Search result

Cover

Cover Search criterias

Title: MY WAY* Compressed search: ☐

Artist: * Search in Producer Grp.: ☐

Catalogue: *

Search Clear search fields ?

Covers

024 [20] Covers found, more exists Pages: | 1 | NEXT

| Title | Artist | Catalogue | Format | Tracks | Playingtime | Reg. Date |
|------------------------|-----------------|--------------|--------|--------|-------------|------------|
| MY WAY | USHER | + more | CD | 10 | 42:05 | 1998-08-20 |
| MY WAY | TOM JONES | 115222 | CD | 16 | 41:34 | 1999-11-16 |
| MY WAY | MIKAEL WRETHOLM | MWCD98 | CD | 12 | 45:22 | 1998-05-27 |
| MY WAY | FRANK SINATRA | CD93624 | SMC | 1 | 04:40 | 1998-07-01 |
| MY WAY | TUSENFRYD2698 | | CDS | 1 | 04:43 | 1999-03-16 |
| MY WAY | RAY CONNIFF | 73145592362 | CD | 12 | 36:45 | 2000-02-28 |
| MY WAY | SINATRA, FRANK | + more | + More | 10 | 32:54 | 2000-02-28 |
| MY WAY | PAUL JONES | 724385657023 | CD | 12 | 33:04 | 2000-02-28 |
| MY WAY | MACGOWAN, SHANE | 630147072 | CD5 | 4 | 14:42 | 2000-03-08 |
| MY WAY | + more | | + More | 16 | 50:30 | 2000-04-06 |
| MY WAY | SINATRA, FRANK | 9362408132 | CD5 | 3 | 09:54 | 2000-04-06 |
| MY WAY | FRANK SINATRA | 7599270492 | CD | 10 | 32:54 | 2000-04-06 |

Press [MY WAY](#) for more information

More details.....

Cover

Cover Detail

| FileId/CoverId | Cover Title | Main Artist | Label | Time | Tracks |
|----------------|-------------|------------------|-------|-------|--------|
| 86308 | MY WAY | TOM JONES A PLAY | | 41:34 | 16 |

Releaselist

| Producer | Catalogue | Format | Release date | Barcode | Alt. Title |
|----------|-----------|--------|--------------|---------------|------------|
| 12475 | 115222 | CD | 010599 | 5703976124316 | MY WAY |
| 11665 | 115222 | CD | 190509 | | |

Track title

Artist

Copyright holders

Tracklist

| Trackno | Time | Origin | Title | Artist | Rightowners | Contents |
|---------|----------|--------|-----------------------------------|------------|---|----------|
| 1 | 02:19 | | WHAT'S NEW PUSSYCAT | TOM JONES | BACHARACH BURT , DAVID , EMI UNITED PARTNERSHIP | |
| 2 | 02:01 | | DAUGHTER OF DAKRNESS | TOM JONES | STEPHEN , REED , CARLIN MUSIC , TIC TOC MUSIC TIC | |
| 3 | 02:44 | | DELILAH | TOM JONES | MASON BARRY (GB) , REED LES (GB) , DONNA MUSIC LT | |
| 4 | 02:46 | | I (WHO HAVE NOTHING) | TOM JONES | DONIDA LABATI CARLO , LEIBER JERRY , STOLLER MIKE | |
| 5 | 02:34 | | LOVE ME TONIGHT | TOM JONES | PANZERI MARIO (I 1) , PILAT LORENZO , MASON BARRY | |
| 6 | 01:57 DK | | SHE'S A LADY | TOM JONES | ANKA PAUL , SPANKA-MUSIC CORP | |
| 7 | 03:47 DK | | MY WAY | TOM JONES | REVAUX , FRANCOIS , THIBAUT , ANKA , WARNER CHAPP | |
| 8 | 02:05 DK | | SPANISH EYES | TOM JONES | KAEMPFERT , SNYDER , SINGLETON , EMI MUSIC | |
| 9 | 03:23 | | I CAN'T STOP LOVING YOU | TOM JONES | GIBSON , ACUFF ROSE MUSIC | |
| 10 | 03:06 | | BRIDGE OVER TROUBLED WATER | JONES, TOM | SIMON , PATTERN MUSIC LTD. | |
| 11 | 02:57 DK | | YESTERDAY | TOM JONES | LENNON JOHN , MCCARTNEY PAUL , NORTHERN SONGS | |
| 12 | 02:44 | | YOU DON'T HAVE TO SAY YOU LOVE ME | TOM JONES | DONNAGIO , PALLAVICIN , NAPIER , BELL , WICKHAM , | |
| 13 | 01:44 | | I CAN'T GET NO (SATISFACTION) | TOM JONES | JAGGER MICK , RICHARD KEITH , ABNCO MUSIC WESTMIN | |

Færdig